

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **21st of May 2025 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held May 21, 2025, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Donald Mims, Records Technician /Driver, Records Management
2. **Pledge of Allegiance to the US flag** - Dr. Chandel Bonner-Hancock, Officer of Professional Learning and Student Recognition, CES
3. **Pledge of Allegiance to the Texas flag** - Johanna Sanchez, Officer of Elementary Education, CES
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
 - A. **Recognition of Asian American, Native Hawaiian and Pacific Islander Heritage Month** - Presentation by Communications, Danielle Clark, Chief Communications Officer
 - B. **Recognition of Teacher Appreciation Week** - Presentation by Communications, Danielle Clark, Chief Communications Officer
 - C. **Employee of the Month** - Dr. Tyrone Sylvester, Chief Human Resources Officer, Human Resources Division
 - D. **Superintendent Monthly Report** - James Colbert, Jr.
 - E. **Annual Division Update** - Center for Educator Success
 - F. **Annual Division Update** - Records Management
 - G. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - H. **Report of Board Committees** - Committee Chairs
 - I. **Monthly Financial Reports through 04/30/2025** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for April 2025

B. Consider approval of the following Board Meeting Minutes:

1. April 16, 2025 Called Board Meeting Minutes
2. April 16, 2025 Regular Board Meeting Minutes

C. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider ratification of amendment to Interlocal (Revenue) Agreement for FY 2025 to decrease the annual contract in the amount of \$86,625 with ABS East Conroe ISD**, to decrease the aggregate amount from \$433,125 to \$346,500 (a decrease of \$86,625 for six (6) units for the 2nd semester), a total of nine out-of-county units will remain (\$28,875 each) for the contract period of 08/26/2024 through 06/05/2025.
2. **Consider ratification of Interlocal (Expenditure) Agreement for FY 2025 with CASE for Kids Nita M. Lowey 21st Century Community Learning Center(s) Cycle 12, Year 2 grant, for the period 08/01/2024 through 07/31/2025 and Spring ISD** in the aggregate amount of \$103,600 (75 students served in FY 2024).
3. **Consider ratification of the Interlocal (Revenue) Agreement with ABS East and Anahuac ISD** for two (2) out-of-county annual contracts in the amount of \$57,750 (\$28,875 each) for FY 2025 contract period of 08/26/2024 through 06/05/2025.
4. **Consider ratification of the amendment to the Interlocal (Revenue) Agreement with School-Based Therapy Services and Aristoi Classical Academy in the amount of \$37,595 for FY 2025 for the period of 08/16/2024 through 08/15/2025.** The contract amount is proposed to be amended from \$35,020 to \$37,595 (an increase of \$2,575) for additional days of physical therapy services.
5. **Consider ratification of the Interlocal (Expenditure) Agreement with CASE for Kids Leadership Academy: Afterschool Work-Based Learning Initiative and Gulf Coast Workforce Board** in the amount of \$34,200 to serve 10 high school students in paid, work-based learning experience in Crosby ISD.
6. **Consider ratification of Interlocal (Revenue) Agreement between with School-Based Therapy Services and Houston ISD for FY 2025** in the aggregate amount of \$2,060 for Independent Educational Evaluation Services for the period of 01/02/2025 through 06/30/2025 (2092 students served in FY 2024).

7. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 in the aggregate amount of \$126,500 with Highpoint School East and the following district:** Deer Park ISD for eleven (11) in-county annual contracts (\$11,500 each), for the period of 08/25/2025 through 06/04/2026.
 8. **Consider approval of Interlocal (Revenue) Agreement for FY 2026 for ABS East for the period of 08/25/2025 through 06/04/2026, in the amount of \$96,200 with the following district:** Deer Park ISD for four (4) in-county annual contracts (\$24,050 each).
 9. **Consider approval of Interlocal (Revenue) Agreements for FY 2026 with School-Based Therapy Services in the aggregate amount of \$61,110 with the following districts:** Aristoi Classical Academy (0 students served in FY2024) in the amount of \$37,960 and Brazos ISD (13 students served in FY2024) in the amount of \$23,150.
 10. **Consider approval of Interlocal (Revenue) ESY (Extended School Year) Agreement for FY 2025 in the aggregate amount of \$36,000 for ABS West with the following district:** Katy ISD for six (6) in-county ESY contracts (\$6,000 each) for the period of 06/11/2025 through 07/10/2025.
 11. **Consider approval of Interlocal (Revenue) Agreement with Records Management Services and Harris County Toll Road Authority, in the amount of \$45,000, for a period of 12 months upon full execution of the agreement.**
 12. **Consider approval of Interlocal (Non-Monetary) Agreements with the Center for Educator Success (CES) and the following school districts: Channelview ISD, Cy-Fair ISD, Goose Creek CISD, Sheldon ISD, and Spring ISD for three (3) year certification and support programs for teacher candidates annually, beginning 05/31/2025 through 05/31/2028.**
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Consider approval of the Contract Award for job no. 25/016SG for Athletic and Physical Education Supplies and Related Items for the period of 05/21/2025 through 05/20/2026 with the following vendors:** Everlast Climbing Industries, Inc dba Colorado Time Systems (25/016SG-01); Diadem Sports LLC (25/016SG-02); EARLY CHILDHOOD LLC dba Discount School Supply (25/016SG-03); Fun and Function LLC (25/016SG-04); Nasco Education, LLC (25/016SG-05); School Specialty, LLC (25/016SG-06); and Matherne Inc dba Texas Swim Shop (25/016SG-07).
 2. **Consider approval of the Contract Award for job no. 25/017TC for Moving and Storage Services, Packaging Supplies, Boxes and Related Items for the period of 05/21/2025 through 05/20/2026 with the following vendors:** APMS OF HOUSTON, LLC dba ALL POINTS OF TEXAS (25/017TC-01); A-Rocket Moving & Delivery Inc. dba A-Rocket Moving & Storage Inc. (25/017TC-02); East End Transfer & Storage, Inc. (25/017TC-03); Move & Store, LLC dba Motivated Movers (25/017TC-04); Pioneer Contract Services, Inc. (25/017TC-05); Precision Packouts LLC (25/017TC-06); Roadrunner, Ltd. dba Roadrunner Moving and Storage (25/017TC-07); and The Suddath Companies dba Suddath Relocation Systems of Texas, Inc. dba Suddath Workplace Solutions (25/017TC-08).

3. **Consider approval of the Contract Award for job no. 25/018MF for Technology Products and Services for the period of 05/21/2025 through 05/20/2026 with the following vendors:** 22nd Century Technologies, Inc. (25/018MF-01); Advanced Digital Solutions LLC (25/018MF-04); Advantage Imaging Supply, Inc. (25/018MF-05); Air Comm Corporation (25/018MF-06); American Technology Consulting, LLC (25/018MF-07); Branching Minds, LLC (25/018MF-09); Capsuletek, LLC (25/018MF-10); California Creative Solutions, Inc dba CCS Global Tech (25/018MF-11); Certified Simple (25/018MF-13); Challenge Office Products, Inc. (25/018MF-14); GENESIS ACQUISITION CO. dba PROCARE SOFTWARE, LLC (25/018MF-15); Coquina Labs Inc. (25/018MF-17); Critical Infrastructure Solutions (CIS) LLC (25/018MF-18); DIGI Security Systems, LLC (25/018MF-19); Dominus Gray, LLC DBA Dominus Gray (25/018MF-20); Double M Laser Products, Inc. dba Enhanced Laser Products (25/018MF-21); Evolve Holdings, Inc. (25/018MF-22); Robert Ferrilli LLC dba Ferrilli (25/018MF-23); Food Handler Solutions (25/018MF-24); FedTec, LLC. (25/018MF-25); GovConnection, Inc. dba Connection - Public Sector Solutions (25/018MF-26); Manan LLC dba Gyrus Systems (25/018MF-27); Mann InfoCom Inc. dba Helios Ed (25/018MF-28); HiEd Inc. (25/018MF-29); 5205 Limited Partnership dba HCI (25/018MF-30); In-Telecom Consulting, LLC (25/018MF-31); JONAHTEN, LLC (25/018MF-32); Lab Resources, Inc. (25/018MF-34); Lakeshore Parent, LLC dba Lakeshore Learning Materials, LLC (25/018MF-35); Gateway Printing & Office Supply, Inc. dba Liberty Office Products, Daniel Office Products, Gorilla Office Supplies (25/018MF-36); Lone Star Security Shield, Inc. (25/018MF-37); LyncVerse Technologies, Inc. (25/018MF-38); New Horizons Learning, LLC dba New Horizons (25/018MF-39); New Tech Solutions, Inc. (25/018MF-40); Notia Tech, LLC (25/018MF-41); Northwest Communications, Inc. dba NW Radio (25/018MF-43); Panorama Education, Inc. (25/018MF-45); Paragon Micro, Inc. (25/018MF-46); Paratum Solutions, LLC (25/018MF-47); PC Parts Plus LLC dba ChromebookParts.com (25/018MF-48); PCs2U, Inc. (25/018MF-50); Perfection Learning Corporation (25/018MF-51); Performance Scoring, LLC (25/018MF-52); Phoenix Business, Inc. dba Phoenix Business Consulting (25/018MF-53); Premise One, LLC (25/018MF-55); RLS Interests, Inc. dba Prime Systems (25/018MF-56); PS Lightwave, LLC dba Pure Speed Lightwave (25/018MF-57); Pyramid Paper Company dba Pyramid School Products (25/018MF-58); Quasar Data Center, Ltd. (25/018MF-59); Louis A Hernandez, Inc. dba Reliant Business Products (25/018MF-61); Revolution Data Systems, LLC (25/018MF-62); Swan Solutions LLC (25/018MF-64); Tech Fest Live (25/018MF-65); TECHNICAL LABORATORY SYSTEMS, INC. (25/018MF-66); Telephonics Unlimited, Inc. (25/018MF-67); Tessera Technology Group, LLC (25/018MF-68); ThinkCERCA.com Inc dba ThinkCERCA (25/018MF-70); Escape Velocity Holdings, Inc. dba Trace3, LLC (25/018MF-71); TapeWorks Texas, Inc. (25/018MF-72); Unique Digital Technology, LLC (25/018MF-73); Urbego Inc (25/018MF-74); VolunteerNow (25/018MF-75); WebRevelation, Inc. (25/018MF-76); WeVideo, Inc. (25/018MF-77); Wyebot, Inc. (25/018MF-78); and Dahill Office Technology Corporation dba Xerox Business Solutions Southwest (25/018MF-79).
4. **Consider approval of the Contract Award for job no. 25/021SG for Automotive Equipment, Tires, Parts, Supplies, Services, and Related Items for the period of 05/21/2025 through 05/20/2026 with the following vendors:** Goolsbee Tire Services, Inc (25/021SG-01); Pan American Auto, LLC (25/021SG-03); and Reelstrong LLC (25/021SG-04).

5. **Consider approval of the Contract Award for Choice Partners job no. 25/023TP for Dairy and Other Related Products for the period of 08/01/2025 through 07/31/2026 with the following vendors:** Clearbrook Farms Inc (25/023TP-01) and Hiland Dairy Foods Company, LLC (25/023TP-02).

6. **Consider approval of the Contract Award for job no. 25/024AK for Coffee, Tea and Related Goods and Services for the period of 05/22/2025 through 05/21/2026 with the following vendor:** Compass Group USA, Inc., by and through its Canteen Division (25/024AK-01).

7. **Consider approval of HCDE Interlocal Agreements with:** Marshall City, Marshall, Texas; Ward County, Monahans, Texas; and Wicomico County Public Schools, Salisbury, Maryland.

- E. Consider approval of the following items for Internal Purchasing:
 1. **Consider approval to amend CH Local FY 2025** to add Bethany Webster (job No. 23/008EJ) in the amount of \$90,000, and RGV Consulting (job No. 23/034IA-2) in the amount of \$120,000 for the Choice Partners field representatives.

 2. **Consider approval of Contract Award for job no. 25/013YR-02 Advisors, Coaches, Consultants, Counselors, Speakers, and Trainers for the period of 05/21/2025 through 05/20/2030 with the following proposers:** 4Zs Solutions LLC dba 4Zs Management & Marketing Consulting Services; Derrick Anthony Frohne dba AeroFrohne; Kiara Meade dba Authentic Living Counseling & Consulting Services, PLLC; Dr. Cynthia D. Borel dba Borel Educational Consulting Services; Carol Cooper dba N&C Consulting; Carr Instructional Design; CESO Communications, LLC; Comrades Consulting; Elite Solution, LLC; Zeitgeist Expressions Inc. dba Zeitgeist Wellness Group; Inspire Enlighten Guide LLC dba Journey Together... A Learning Experience; Lone Star Security Shield Inc.; M Cubed Consulting, LLC; Aaron Boudreaux dba Mentoring Mighty Minds; Party Pls LLC; Positive Behavior Supports Corp; Rosalinda Kohut; Soledad M Tanner dba Soledad Tanner Consulting, LLC; Maceo Carter Investments LLC dba Sterling Staffing Solutions; Granthorology LLC Studiously; Patricia A Kuskos dba Unlimited Potential ECE Ventures; and Your Education Solutions LLC.

3. **Consider approval of Contract Award for Job No. 25/009IA-2 for CASE for Kids Youth Services for Afterschool and Summer for the period of 06/01/2025 through 05/31/2030 with the following proposers:** Animation Station, INC dba American Robotics Academy; ARDE Kids LLC; Ashley Hegeholz; Athletes Global Corporation; BBH Life Care; Blueprint Camp, LLC ; Boys and Girls Clubs of Greater Houston; Brave Little Company; Cherish Our Children Inc ; COMMUNITIES IN SCHOOLS OF SOUTHEAST HARRIS COUNTY; Comrades Consulting; CUACAV Investments LLC dba Imagine Arts Academy of NW Houston; DYNAMIC LEARNING EXPERIENCES LLC dba DRONE LEGENDS; EdTech Games, LLC; Friendship Circle Houston Inc.; GirlTALK TX; Inspire Enlighten Guide, LLC dba Journey Together... A Learning Experience; ITG GRC Consulting; Kolor My Kanvas; LIFT Enrichment LLC; Mid-America Arts Alliance (fka Culture of Health -Advancing Together); MYDOJO MARTIAL ARTS AND FITNESS; NextWaveSTEM, LLC; Northside Karate; Northstar Private Ventures LLC, dba Code Ninjas Tanglewood; PrimeMed Academy Inc.; Texas Footwork LLC; The Ensemble Theater; The Freedom Child Foundation; Writers in the Schools.

7. **ACTION ITEMS - NON-CONSENSUS**

1. **Approval of 11.6 new FTE positions to be included in the FY 25-26 Budget** to recruit and fill positions for HCDE schools and divisions prior to the start of the school year. (Positions to be included in the FY 25-26 Annual Budget).
2. **Consider approval of Service Agreement (Expenditure) for Center with Safe and Secure Schools and WestEd (Job No. 24/037DR-2) for the period of 05/22/2025 through 09/30/2027 in an amount not to exceed \$300,000** for providing a multi-phased approach to technical assistance to support districts/schools with covering the concepts and processes taught in the National Threat Assessment Center (NTAC) training into practical application funded by a Department of Justice grant.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employee
 1. **Deliberate the appointment and duties of Board officers and Board members and obtain legal advice regarding the same.**
 2. **Deliberate the evaluation of duties, and /or discipline of HCDE officers, including, but not limited to, HCDE Trustee Position 4, Precinct 3, and obtain legal advice regarding the same.**
 3. **Deliberate Superintendent's recommendation to propose nonrenewal of a teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBF (Local) and determine whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.**

- B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
 - C. **Obtain legal advice regarding pending litigation against HCDE.**
9. **Discussion and possible action regarding future agenda items**
 10. **RECONVENE** for possible action on items discussed in executive session
 1. **Consider election of President and one or more Vice Presidents of HCDE Board of Trustees.**
 2. **Consider proposing nonrenewal of a teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.**
 11. **INFORMATION ITEMS**
 1. **Submission notification of grant proposal to Houston Livestock Show and Rodeo via the Education Foundation of Harris County in the amount of \$40,150** to support Highpoint School East and Fortis Academy's Building Exceptional Character (BEC) Program. Requested funds will serve 350 students.
 2. **Submission of five grant proposals to the TXCPA Foundation's CPAs Helping Schools Program, in the aggregate amount of \$11,990** to support Head Start's Read-Excel-Achieve-Lead (REAL) SuperMENTors Read Program. Requested funds will serve 289 students at five Head Start campuses.
 3. **Submission of grant proposal to Burns & McDonnell, via the Education Foundation of Harris County, in the amount of \$5,000** to provide STEM materials for CASE for Kids 2026 All-Earth Ecobot Challenge at ABS West. The project will serve 75 students in grades K-12 to help them develop skills in STEM subjects, problem-solving, and teamwork.
 4. **Submission of grant proposal to Dollar General Literacy Foundation via the Education Foundation of Harris County in the amount of \$4,737**, to support the Schools Division's Adventures in Reading program. Requested funds will cover expenses for instructional materials, classroom library sets, books/book sets and novels at all four schools in the division. The project will serve 577 students.
 5. **Submission of Affiliation Agreement with University of Houston Graduate College of Social Work (GCSW) Practicum Program and HCDE-CASE for Kids as a Practicum Site.** CASE submitted an application to become a field site for the University of Houston Graduate College of Social Work to partner with students in their Graduate Social Work program.

6. **Correction to April 16, 2025, board agenda item 6.E.8:** Consider ratification of Interlocal (Expenditure) Agreements for CASE for Kids Project CASE Debates in the aggregate amount of \$20,000 for the FY 2025, for the period of 09/16/2024 through 08/31/2025 with the following entities: Aldine Independent School District in the amount of \$17,500; and YES Prep Public Schools-Southwest in the amount of \$2,500 (a maximum of 200 students served). Should read Consider ratification of Interlocal (Expenditure) Agreements for CASE for Kids Project CASE Debates in the aggregate amount of \$20,000 for the FY 2025, for the period of 09/16/2024 through 08/31/2025 with the following entities: Aldine Independent School District in the amount of \$17,500; and YES Prep Public Schools-Southeast in the amount of \$2,500 to serve 25 students.

A. **Human Resources**

1. Personnel
2. Employee Count
3. Chapter 21 and Non-Chapter 21 Contracts for 2025 - 2026

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, June 18, 2025, at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", is positioned above the printed name.

James Colbert, Jr.
County School Superintendent